Creating an NABP e-Profile

An **NABP e-Profile** provides a centralized location to store career and compliance information in an easily accessible and secure platform. When preparing to register, have this information ready: legal name, profession, sex, race/ethnicity, date of birth, social security number, address, phone number, and any licenses.

To register for an **e-Profile**, follow this link: **NABP e-Profile** and the steps below:

i. Once you have followed the link, select the middle box, labeled "**Individual or Business Customers**."

ii. Click "**Sign up**", underneath the Log In button.

iii. Enter a valid email address to serve as your **Username** and follow the prompts to verify your account and create a **Password** that meets the specified requirements.

iv. Upon successful completion of these tasks, select "**Go to Login**" to return to main login screen.

v. Entering your new Username and Password will direct you to the **NABP e-Profile** dashboard. [If presented with the option to set up multi-factor authentication, you can choose to do this later.]

vi. Select "**Create Individual E-Profile**" to setup your account.

vii. Choose your profession based on current status. [All KY Pharmacy Technicians will need to select Technician, not Technician-in-training.]

viii. Enter your personal information and contact details. Be sure to enter your name exactly how it appears on your government-issued ID. [Submitting a **Name Change request** with both **NABP** and the **Board of Pharmacy** should your name change in the future.]

ix. Review your information for accuracy and accept the Terms and Conditions.

x. Your new **NABP e-Profile ID [number]** will then appear on the screen. [*__NOTE:__ This number will be required on all Kentucky Board of Pharmacy

license/registration applications in the future, Renewals and Initial.]

xi. Select “**Finish e-Profile**” to fill in license/registration and education details.