

# KENTUCKY BOARD OF PHARMACY

## Protocol Review Committee

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**August 29, 2023**  
**10:00 a.m.**

### Agenda

- I. John Fuller, President and Christopher Harlow, Executive Director
  - a. Welcome
- II. Election of Chair
- III. Eden Davis, General Counsel
  - a. Overview of Executive Branch Ethics and Open Meeting Laws
- IV. Christopher Harlow, Executive Director
  - a. Orientation to Board Effect
- V. Review of previously authorized protocols to align with current practice guidelines
  - a. Acute influenza and Streptococcal pharyngitis infections
- VI. Setting future meeting dates
- VII. Adjournment

**KENTUCKY BOARD OF PHARMACY**  
**Via Zoom**  
**PROTOCOL REVIEW COMMITTEE**  
**August 29, 2023**  
**10:00 a.m.**  
**MINUTES**

Members present: James Hallahan, Cassandra Hobbs, Joel Thornbury, Emily Wilkerson, Ronald Brent Wright, MD. Staff present: Executive Director Chris Harlow, Deputy Executive Director Juliana Swiney, General Counsel Eden Davis, Executive Assistant Nikki Holiday. Board members present: Board President John Fuller and Vice President Jonathan Van Lahr. Guests: Cathy Hannah and Austin Lozier.

**CALL TO ORDER:** Board President John Fuller called the meeting to order at 10:05 a.m. and welcomed the members to the new Protocol Review Committee.

Committee members and Board staff introduced themselves and gave a brief background about themselves.

Next, Executive Director Chris Harlow gave an overview of Board Effect and how it is used for committee meeting materials.

**ELECTION OF CHAIR:** Joel Thornbury nominated Cassandra Hobbs to be the chairperson of the committee and she accepted the nomination. There were no other nominations.

**ACTION:** Joel Thornbury motioned to elect Cassandra Hobbs as the chairperson of the committee. Emily Wilkerson seconded, and the motion passed unanimously.

General Counsel Eden Davis gave an overview of Executive Branch Ethics and Open Meeting Laws to the committee.

Executive Director Chris Harlow then gave the committee an overview of how the Protocol Review Committee came about and the history of 201 KAR 2:380, Board Authorized Protocols. He explained the purpose of the committee, which is threefold:

- 1) To evaluate any new or proposed protocol to ensure they are in compliance with the regulation and make sure they meet current practice clinical guidelines.
- 2) Review previously authorized protocols no later than three (3) years from the authorization date.
- 3) Serve as a filter for protocols before they get to the Board, so the Board members know the protocols have been appropriately vetted and reviewed before they receive them.

Immunization protocols and naloxone are not Board authorized protocols, so they are not a part of this. The conditions this committee will be managing are in section 5 of 201 KAR 2:380. There is also now a protocol registry that requires pharmacies to submit the protocols they are using to the Board.

The acute influenza and streptococcal pharyngitis infections protocols are the first that need to be reviewed and aligned with current practice guidelines.

The committee had discussion about the acute influenza infection protocol as well as education about protocols and how the process works in general.

**ACTION:** Joel Thornbury motioned to recommend to the Board that a continuing education program be created for pharmacists who are getting into any type of protocol usage before they can be approved. Cassandra Hobbs suggested having the continuing education be available but not required.

Motion was clarified to not be per-protocol specific, but an overall how-to utilize protocols. Clarification was also provided that this training be required of each individual pharmacist, not specific to just the permit holder. General Counsel Eden Davis explained that adding a requirement piece to this would require a regulatory change to 380 and it would have to go through the entire rule-making process. Joel Thornbury said he just wanted to make this recommendation to the Board, and then the Board can decide how to manage it.

Executive Director Harlow suggested having a student/intern create a how-to guide that could be readily available on our website for anyone wanting to implement protocols. Emily Wilkerson suggested adding it to the protocol where the pharmacists sign off on the specific protocol that they have done the protocol training.

Motion was tabled until the next meeting.

There was also discussion about the fact that this is now being taught as part of the curriculum at the Colleges of Pharmacy.

**NEXT MEETING:** September 26, 2023 at 10:00 a.m.

**ADJOURNMENT:** Meeting adjourned at 11:00 a.m.