

**KENTUCKY BOARD OF PHARMACY
DIVERSITY AND INCLUSION TASK FORCE**

**June 7, 2023
2:00 p.m.**

Join Zoom Meeting

<https://us02web.zoom.us/j/81004008505?pwd=dVdoNzU1dGUrNGw2OUh6OUdFbWxCUT09>

Meeting ID: 810 0400 8505

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Dial by your location

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AGENDA

- I. CALL TO ORDER**
- II. Minutes**
- III. Discuss/narrow down topic ideas for upcoming podcast**
- IV. ConveyMED / CE accreditation process**
- V. Schedule next meeting**
- VI. ADJOURNMENT**

**KENTUCKY BOARD OF PHARMACY
125 HOLMES STREET, SUITE 300
FRANKFORT, KY 40601**

DIVERSITY AND INCLUSION TASK FORCE

June 7, 2023

via teleconference

MINUTES

Attendees: Shannon Borden, Candace Olusola, April Cox, Crystal Isaacs, Molly Murtaugh, and Kayla Rafferty. Members not in attendance: Sondra Tapper and Nina Collins. Staff present: Executive Assistant Nikki Holiday.

CALL TO ORDER: Chairperson Shannon Borden called the meeting to order at 2:04 p.m. She told the group that Candace would be running the meeting today.

MINUTES: The Task Force reviewed the minutes from the April 24, 2023 meeting. Molly Murtaugh motioned to approve the minutes. Shannon Borden seconded, and the motion passed.

DISCUSS/NARROW DOWN TOPIC IDEAS FOR PODCAST: The October 30, 2020 minutes were distributed to the group which included a presentation by Candace at UK on the topic of important definitions when it comes to diversity and inclusion. An overview of the definitions and how they pertain to the topic at large was discussed as a potential podcast subject. This was discussed as a foundational / overview topic for a baseline podcast to introduce the definitions so there is an understanding of the terms going forward in future episodes. Molly suggested adding intersexuality to the list of definitions as well as micro-aggressions and LBGTQIA+ definitions. It was agreed that the definitions portion would be a good starting point for the podcasts, and it would most likely be a couple of episodes about this topic. Episodes need to be around 30 minutes each.

The idea of creating targeted “bundles” of podcasts was discussed. For example, a “bundle” on a particular group of definitions would have multiple episodes pertaining to those specific definitions within the bundle. It was also discussed to bundle episodes based on the person’s level of knowledge on that particular subject matter. There are multiple ways to bundle these topics.

It was suggested to focus on getting more definitions to add to the list and create examples of how these relate to healthcare. Provide scenarios so people can understand how that could be applied in that situation.

The overarching topics to start with are:

Race

LBGTQIA+

Disability

Social determinates of health

Action for next meeting: At the next meeting members to bring definitions back to the task force. Candace suggested looking at the different ways that different people/outlets define these topics because that can also vary. Depending on the source, the definitions could vary.

ConveyMED: Candace Olusola explained their accreditation process. AMEDCO is the accrediting body Convey MED is associated with, but you are not required to use their accreditation. The accrediting body would be up to the group.

How do you submit the CE for credit? 4-step process: the individual would buy/listen to full episode (or bundle), complete the post-episode questions, then you would get the credit for that in your account, then the person submits those credits to the accrediting body on their own. The individual would receive the proof to submit for credit.

They also suggested looking into educational grants/sponsorships for these episodes/bundles. Suggestions Candace has discussed with Convey MED were KPhA, Colleges of Pharmacies, Todd Eury (Pharmacy Podcast Network).

Estimated cost of a bundle, approximately 2 hours, is \$25.00. Looking into ACPE accreditation would be beneficial. Molly to ask her coworker about how they get accreditation for their residents. It seems the process would be similar. Also, what would be the process for keeping this training up to date?

Per Candace, all that would be required would be to record and then send it to Convey MED and they do all the editing.

NEXT MEETING: July/August – Shannon to send dates to Nikki for a poll.

ADJOURNMENT: Shannon motioned to adjourn at 2:38 p.m. Molly Murtaugh seconded, and the meeting adjourned.